

Present:	Councillor	Piddington (in the Chair)
	Councillors	Ames, Cummings, Gordon, Linden, Merrett, Mistry, Mitchell, Murphy, Peel, Quinn, Richards, Sedgwick, Sherrington, Young and Zaman
	Officers	Treasurer & Deputy Clerk, Director of Contract Services, Director of Resources & Strategy, Solicitor to the Authority, Head of Governance, Procurement & Transparency, Deputy Treasurer and Senior Accountant
Apologies:	Councillors	Dean, Fitzpatrick, and Hunt
	Officers	Clerk to the Authority

M32 Urgent Business, if any, introduced by the Chair

There was no urgent business introduced by the Chair.

M33 To receive Declarations of Interest in any contract or matter to be discussed at the meeting

There were no declarations of interest received at the meeting.

M34 To approve the minutes of the last meeting held on 7th July 2014

RESOLVED: The minutes of the previous meeting dated 7th July 2014 are approved as an accurate record.

M34.1 Matters Arising

M5.1.1 Official Opening of Cobden Street

It was noted that the opening of Cobden Street had been provisionally booked for the 10th November 2014.

M12 Timetable of Meetings

It was highlighted that amended dates had been advised to Members via outlook.

M22 Low Carbon Hub Board

It was advised that in the future minutes of the meeting would be published on the general information domain as soon as they were received by the Authority.

M28(f) Salford Road Visit

It was confirmed that the next training visit would be held on the 31st October 2014 at 1.00 pm.

A Councillor requested and the Authority agreed that in future a cover note was provided with key actions from the meeting.

M35 To note the Draft minutes of the Recycling, Waste Management & Operations Committee dated 23rd July 2014

RESOLVED: The Authority notes the draft minutes of the Recycling, Waste Management & Operations (RWMO) Committee dated 23rd July 2014.

M36 To note the Draft minutes of the Performance, Policy & Resources Committee dated 23rd July 2014

RESOLVED: The Authority notes the draft minutes of the Performance, Policy & Resources (PPR) Committee dated 23rd July 2014.

M37 To note the Draft minutes of the Audit Committee dated 30th July 2014

RESOLVED: The Authority notes the draft minutes of the Audit Committee dated 30th July 2014.

M38 To note the Draft minutes of the Strategy & Behavioural Change Committee dated 12th August 2014

RESOLVED: The Authority notes the draft minutes of the Strategy & Behavioural Change (SABC) Committee dated 12th August 2014.

M39 Authority and Committee Work Programme for 2014/15 Municipal Year

Consideration was given to the report of the Head of Governance, Procurement & Transparency (GPT), which presented the Work Programme for the Authority and its Committees for the 2014/15 Municipal Year for approval. It was highlighted that the procurement of the Solar Panel development at Salford Road, Over Hulton had been added to the PPR Committee work programme.

RESOLVED: That the Authority approves the Work Programme for the 2014/15 year that was attached to the report at Appendix A.

M40 To note the Draft minutes of the LIFE+ Project Decision Board dated 16th September 2014

The Head of GPT informed Members that the LIFE+ project was still waiting for a formal response letter from the European Union (EU) on the mid-term report that was submitted. It was explained that informal feedback to the report had been received which indicated that further information will be requested in relation to the monitoring and evaluation aspect of the Project.

RESOLVED: The Authority notes the draft minutes of the LIFE+ Project Decision Board (PDB) dated 16th September 2014

M41 Member and Public Question Time

There were no questions raised.

M42 Annual Report

Members considered the report of the Director of Resources & Strategy that reported progress and performance for the last financial year against the Authority's key objectives in the Corporate Plan and the Waste Management Strategy (WMS). The Annual Report 2013/14 was contained within the Appendix Pack that had been published on the general information domain prior to the meeting. The Director of Resources & Strategy provided the Authority with an overview of the report and Members then took the opportunity to raise questions. A question and answer session followed:

- Q1 A Member stated that in their opinion whilst they understand Runcorn was not up and running the 'amber' status of 1.1 in the Performance and Monitoring of Corporate Plan and Key Performance Indicators 2013/14 should be 'red' as the landfill diversion rate has decreased.
- A1 The Director of Contract Services advised that the information was not comparable as whilst there had been a reduction on the previous year, more capacity had been received but this was dealt with in more depth in the Contract update report.
- Q2 The Member noted that it would be helpful to have figures that allow like for like comparison and if that was not viable, to have a narrative that explained the figures were not like for like. The Member was of the opinion that in this period of austerity re-use figures should have increased and the Authority should investigate why this is not the case.
- A2 The Treasurer & Deputy Clerk agreed that waste prevention and re-use should be reviewed and it was agreed that this should be added to the SABC Work Programme.

RESOLVED: That the Authority:

- a) notes progress against key corporate objectives for 2013/14;
- b) approves the annual report for 2013/14;
- c) delegates to the Director of Resources & Strategy if necessary (in consultation with the Chair of the Authority and Vice-Chair (Chair of the PPR Committee)) the finalisation of the Annual report in respect of Members' comments, final figures and any minor changes prior to publication of the website; and
- d) requests that the SABC Committee review the progress of objective 1.3 within the Corporate Plan (Connecting with the Community) specifically to review waste prevention and re-use and what more could be done to encourage behavioural change in this area.

M43 Environmental Strategy Review

Consideration was given to the report of the Director of Resources & Strategy that reviewed the Authority's Environmental Strategy in light of the Greater Manchester Climate Change Strategy (GMCCS), its Implementation Plan 2013 - 2015 and wider developments in the region as part of the Low Carbon Hub and Sustainable Consumption and Production (SCP). The revised Environmental Strategy, Appendix 1 to the report was located in the Appendix Pack that had been published prior to the meeting on the general information domain.

A Member requested that a recommendation was added that should any significant changes be made to the strategy all Members should be emailed to give them the opportunity to make comments.

RESOLVED: That the Authority:

- a) approves the revised Environmental Strategy, Appendix 1 to the report (located in the Appendix Pack published on the general information domain) as endorsed by the PPR Committee at its meeting of the 23rd July 2014;
- b) delegates power to the Director of Resources & Strategy, in consultation with the Chair of the Authority and Vice-Chair (Chair of the PPR Committee) to make any alterations prior to the publication of the Strategy on the Authority's website; and
- c) requests that any proposals to significantly change the Strategy should be emailed to all Members for consideration prior to the Director of Resources and Strategy executing his delegated powers.

M44 Evolving a Partnership Vision for 2020

Members considered the Joint Officers' report that sought approval for a proposal to develop a joint Partnership 2020 vision for the Authority, its' contractor Viridor Laing (Greater Manchester) Limited (VLGM), operating contractor Viridor Waste (Greater Manchester) Ltd (VWGM) and constituent Districts (Waste Collection Authorities (WCAs)). The report also clearly charted, the steps which would be taken to ensure that the vision would be achieved.

A Member of the Authority advised the report did not provide much clarification on financial savings and the economic climate.

The Treasurer & Deputy Clerk explained that the next report to the Authority would cover both these aspects.

RESOLVED: That the Authority:

- a) confirms that work done to date on evolving a Partnership vision for 2020 was in line with its' requirements;
- b) endorses the preliminary analysis of the current position set out in paragraph 5.3 and Appendix A of the report; and
- c) endorses the proposed actions and timelines set out in paragraph 5.4 of the report as a basis for bringing forward final proposals for a 2020 Vision for the Partnership.

M45 Treasury Management Strategy Statement and Practices

Consideration was given to the report of the Treasurer & Deputy Clerk, which sought agreement of the Authority to amend the Treasury Management Strategy Statement (TMSS) and Treasury Management Practices (TMP) to widen the scope of investment opportunities and set guidance on funds held in Money Market Funds (MMF). The report was submitted following consideration by the Audit Committee on the 30th July 2014, and incorporates their suggestions on criteria.

A Member highlighted their concerns with regards to the Authority using investments that may not be ethical and it was suggested a recommendation be added that the Authority should ensure they use ethical providers.

RESOLVED: That the Authority:

- a) approves the proposed changes at paragraph 4.3 of the report;
- b) requests that the Audit Committee reviewed use of the revised TMSS/TMP at their 28th January 2015 meeting to consider if any further changes are required for 2015/16; and
- c) requests the Authority review investments that they use to ensure they are using ethical providers.

M46 Review of the Anti-Fraud and Corruption, Whistle-blowing and Anti-Money Laundering Policies

Members considered the report of the Director of Resources & Strategy that requested the Authority consider and comment on the Anti-Fraud and Corruption, Whistle-blowing and Anti-Money Laundering Policies, which were located as Appendices 1, 2 and 3 in the agenda appendix pack published in the general information domain prior to the meeting.

A Member posed a question:

Q1 How similar were the policies used by the Authority to the policies used by Oldham Council?

A1 The Director of Resources & Strategy advised the policies were very similar, but had been tweaked to suit the Authority.

RESOLVED: That the Authority:

- a) approves the Anti-Fraud and Corruption, Whistle-blowing and Anti-Money Laundering Policies, Appendices 1, 2 and 3, (located on the general information domain) as endorsed by the Audit Committee on the 30th July 2014 and the PPR Committee on the 23rd July 2014;
- b) delegates power to the Director of Resources & Strategy, in consultation with the Chair of the Authority and the Vice-Chair (Chair of the PPR Committee), to make any alterations in respect of Members' comments prior to the publication of the policies on the Authority's website; and
- c) approves as recommended by the Audit and PPR Committees, that future reviews of the Anti-Fraud and Corruption, Whistle-blowing and Anti-Money Laundering Policies are carried out every three years or when necessary (e.g. new legislation) and that any administrative changes to the policies are delegated to the Director of Resources and Strategy, as and when necessary.

M47 Strategic Partnership Board - Briefing Note of the Chair

Consideration was given to the report of the Chair of the Authority, which provided Members with a briefing regarding the issues discussed at the last meeting of the Strategic Partnership Board (SPB) held on 12th September 2014.

A Member took the opportunity to thank Councillor Gordon for his work on the SPB in previous years.

RESOLVED: That the Authority notes the report.

M48 Delegated Decisions Taken since the Last Meeting

RESOLVED: That the Authority notes the delegated decisions taken since the last meeting.

M49 Exclusion of Press and Public

RESOLVED: That, in accordance with Section 100(4) of the Local Government Act 1972 the public be excluded from the meeting at this juncture for the following business on the grounds that it involves the disclosure of exempt information as defined in the respectively indicated paragraph 3 and that it would not be, on balance, in the public interest to disclose the information to the public because disclosure would be likely to breach the reasonable requirements of companies to commercial confidentiality at this stage of the procurement process.

M50 Salford Road - Solar Farm Implementation

Members considered the Joint Officers' report, which considered progress on the development of a Solar Farm at Salford Road, Over Hulton and sought endorsement for the way forward.

A question and answer session followed in which Officers provided an update on the following topics:

- a) residents support to the proposal;
- b) soft market testing;
- c) timeline of works; and
- d) penalties for late completion.

RESOLVED: That the Authority:

- a) endorses the progress on the development of a solar farm at Salford Road, Over Hulton;
- b) approves the addition of the sum set out in paragraph 11.1 of the report (high capital cost) potential spend on the development work to the Capital Programme, with the sum to be adjusted following Contract award;
- c) delegates the award of the tender to the Treasurer & Deputy Clerk, in consultation with the Chair of the Authority and Vice Chair (Chair of the PPR Committee); and
- d) agrees that the delegated decision be exempted from the call in process, so as to enable full advantage to be taken of the Feed in Tariff (FiT) before its' scheduled 31st March 2015 derogation.

M51 Compliance with the Waste Framework Directive

Consideration was given to the report of the Director of Contract Services. The report advised Members on measures taken to demonstrate compliance with the Waste Framework Directive (the Directive) and the Waste (England and Wales) Regulations 2011 (the Regulations) in advance of the January 2015 deadline and sought delegation to the Recycling, Waste Management and Operations Committee (RWMO) to approve the final assessment document.

Whilst the report set out the Authority's assessment, it was explained that it was a decision for the Waste Collection Authorities to consider through each of their own decision making processes.

Members posed a number of questions with regards to the report, and the various types of recycling bins and recyclables were discussed.

RESOLVED: That the Authority:

- a) notes the assessment document; and
- b) delegates approval of the final assessment document to the RWMO Committee in accordance with the timetable set out at paragraph 8.1 of the report.

M52 Contract Update

Members considered the report of the Director of Contract Services, which updated Members on a number of issues relating to the Recycling & Waste Management Contract (the Contract).

An in depth discussion took place regarding Runcorn Thermal Power Station (TPS) and Reliance Street, Newton Heath. It was suggested and Members agreed that a further recommendation be added for the Chair to write a letter following her meeting with the Chief Executive Officer of Keppel Corporation.

RESOLVED: That the Authority:

- a) approves the development of a business case to be presented at the 5th December 2014 meeting of the Authority on the future treatment of residues from the Runcorn TPS facility;
- b) requests a further report on the Contract's insurance and facility delay to the 5th December 2014 meeting of the Authority;
- c) endorses the on-going work about spare capacity set out in Section 8 of the report; and
- d) requests that the Chair of the Authority follows up her recent meeting with the Chief Executive Officer of Keppel Corporation, as set out in paragraph 5.1.5.8 of the report by writing to Mr Loh to seek early dialogue with Thermal Power Station Company (TPSCo) about further mitigation of the Runcorn TPS delay.

M53 Budget 2015/16 and Beyond

Consideration was given to the Joint Officers' report, which considered the initial budget prospects report for 2015/16 and sought approval for the process to formally set budgets at the 13th February 2015 Authority meeting.

The contents of the report were debated and a Member requested that the risk register was reviewed at every Authority meeting. It was agreed that the top risks will be reported at Authority Meeting's.

RESOLVED: That the Authority:

- a) notes an expected underspend of £3.8m in 2014/15 (paragraph 5.5 of the report) and approves the utilisation of a c. £5m Balances improvement to support the Levy over the indicative budget period to 2020/21;
- b) notes that the 2015/16 50% overall recycling target, as set out in the Waste Management Strategy (WMS) is unlikely to be met, and endorses action being taken to minimise the impact of that (Section 6 of the report);
- c) notes the updated budget/Levy requirements for 2015/16 to 2020/21, and additional work in progress to further refine budget requirements (Section 7 of the report);
- d) approves proposals set out in Section 8 of the report to identify early sources of the 'own costs' 2016/17 budget option; and
- e) requests the top five risks from the register are provided at future Authority Meetings.

The meeting opened at 11.06 am and closed at 12.15 pm.

GMWDA